

AUTHORIZING EXPENDITURES BY COMMITTEES OF THE
SENATE

MAY 23, 2005.—Ordered to be printed

Mr. LOTT, from the Committee on Rules and Administration,
submitted the following

R E P O R T

[To accompany S. Res. 50]

The Committee on Rules and Administration, to which was referred the following Senate Resolutions: 13, 14, 15, 16, 17, 19, 21, 22, 23, 24, 25, 29, 30, 32, 34, 35, 36, and 49, reports, in lieu thereof, an original resolution (S. Res. 50) authorizing expenditures by committees of the Senate for the periods March 1, 2005, through September 30, 2005, October 1, 2005, through September 30, 2006, and October 1, 2006, through February 28, 2007, incorporating the provisions of the foregoing resolutions and recommends that the resolution be agreed to.

CHAIRMAN'S STATEMENT

Since 1989, this Committee has adopted a biennial funding authorization for committees of the Senate. This policy has received strong support from the committee chairmen and ranking members.

Beginning in the 106th Congress, the biennial funding period was divided into 3 segments: the 7-month period from March 1 through September 30 of the first calendar year of the Congress; the 12-month period from October 1 of the first calendar year through September 30 of the second calendar year; and, the 5-month period from October 1 of the second calendar year through the last day of February of the third calendar year.

As a result of the federal elections in November, 2004, the Senate in the 109th Congress is comprised of 55 Republican Members, 44 Democratic Members and 1 Independent. On January 6, 2005, the Senate Joint Leadership in a colloquy on the Senate floor announced the funding and allocation assumptions for the biennial committee funding of the 109th Congress.

These assumptions, subject to appropriations being available, will be an across-the-board freeze on committee budgets, with salary baselines only adjusted by COLA's of 3.71 percent in 2005, 3.3 percent for 2006 and 3.5 percent for 2007.

These funding levels will include, but not as a separate allocation, the additional 10 percent allocated to Senate committees in the 108th Congress.

The Leadership also agreed to a 60–40 split of all personnel funds with respect to salary allocations between the majority and minority staff, after allocations for non-designated administrative and clerical staff are agreed to by the chairman and ranking member pursuant to Rule XXVII of the Standing Rules of the Senate. However, the chairman and ranking member of any committee may, by mutual agreement, modify the allocation of personnel funds.

Lastly, the Leadership announced that the division of committee office space shall be commensurate with this allocation agreement.

It is the intent of the Committee on Rules and Administration that the amounts included in the various committee budgets for COLAs beginning January 2006 and January 2007 shall be used only for COLAs authorized by the order of the President pro tempore of the Senate pursuant to section 4 of the Federal Pay Comparability Act of 1970 (2 U.S.C. 60a–1).

Beginning in 1989, the Committee on Rules and Administration authorized the use of unexpended funds. In 1991, this committee informed all Senate committees in Senate Report 102–15, and during the debate of that resolution, that committees could retain 50 percent of their unexpended funds as of February 28, 1993, to cover nonrecurring needs that enhance efficiency in the committee.

When S. Res. 71, the omnibus committee funding resolution for the 103d Congress, was considered by the Senate, it was amended to contain language that no committee of the Senate was permitted to carry forward unexpended balances beyond March 1, 1995. While S. Res. 54 (105th Congress) did not permit committees to carry forward funds it did continue to provide a special reserve into which the unexpended balances of the committees were transferred, after obligations incurred during the funding period ended were paid.

In order to preserve the flexibility of the Committee on Rules and Administration to meet the unforeseen needs of Senate committees, this resolution continues the practice of making special reserve funding available for unique, unanticipated, non-recurring needs of the Committee when necessary. This Committee intends that requests for such funds will continue to be considered when submitted by the chairman and ranking member of a committee. Such requests shall be granted only upon the approval of the chairman and ranking member of the Committee on Rules and Administration.

Sec. 2. Committee on Agriculture, Nutrition, and Forestry

2003 funds authorized by S. Res. 66 (7 month transitional period)	\$1,949,860
2004 funds authorized by S. Res. 66	3,431,602
2005 funds authorized by S. Res. 66 (5 month transitional period)	1,462,700

	FY-2005 (7 mths)	FY-2006 (12 mths)	FY-2007 (5 mths)
Salary baseline	\$1,841,555	\$3,156,948	\$1,315,395
Jan 2006 COLA		78,134	43,408
Jan 2007 COLA		0	19,022
Consultants		0	0
Training		0	0
Official Mail	6,047	10,367	4,320
Administrative expenses	66,039	113,210	47,171
Total	1,913,641	3,358,659	1,429,316
Additional 10% funding	177,260	311,964	132,973
Budget Authority 109th Congress	2,090,901	3,670,623	1,562,289

Sec. 3. Committee on Armed Services

2003 funds authorized by S. Res. 66 (7 month transitional period)	\$3,594,172
2004 funds authorized by S. Res. 66	6,328,829
2005 funds authorized by S. Res. 66 (5 month transitional period)	2,698,836

	FY-2005 (7 mths)	FY-2006 (12 mths)	FY-2007 (5 mths)
Salary baseline	\$3,464,178	\$5,938,590	\$2,474,411
Jan 2006 COLA		146,980	81,656
Jan 2007 COLA		0	35,785
Consultants	14,583	25,000	10,417
Training	4,666	8,000	3,334
Official Mail	4,084	7,000	2,917
Administrative expenses	45,231	77,539	32,307
Total	3,532,742	6,203,109	2,640,827
Additional 10% funding	326,743	575,348	245,349
Budget Authority 109th Congress	3,859,485	6,778,457	2,886,176

Sec. 4. Committee on Banking, Housing, and Urban Affairs

2003 funds authorized by S. Res. 66 (7 month transitional period)	\$2,979,871
2004 funds authorized by S. Res. 66	5,244,760
2005 funds authorized by S. Res. 66 (5 month transitional period)	2,235,697

	FY-2005 (7 mths)	FY-2006 (12 mths)	FY-2007 (5 mths)
Salary baseline	\$2,822,997	\$4,839,423	\$2,016,426
Jan 2006 COLA		119,776	66,542
Jan 2007 COLA		0	29,162
Consultants	12,000	20,000	8,000
Training	700	1,200	500
Official Mail	1,400	2,400	1,000
Administrative expenses	88,084	151,572	63,488
Total	2,925,181	5,134,371	2,185,118
Additional 10% funding	270,897	476,796	203,245
Budget Authority 109th Congress	3,196,078	5,611,167	2,388,363

Sec. 5. Committee on the Budget

2003 funds authorized by S. Res. 66 (7 month transitional period)	\$3,136,108
2004 funds authorized by S. Res. 66	5,522,410
2005 funds authorized by S. Res. 66 (5 month transitional period)	2,355,010

	FY-2005 (7 mths)	FY-2006 (12 mths)	FY-2007 (5 mths)
Salary baseline	\$3,026,105	\$5,187,610	\$2,161,504
Jan 2006 COLA		128,393	71,330

	FY-2005 (7 mths)	FY-2006 (12 mths)	FY-2007 (5 mths)
Jan 2007 COLA		0	31,260
Consultants		0	0
Training		0	0
Official Mail	10,746	18,421	7,675
Administrative expenses	45,919	78,718	32,799
Total	3,082,770	5,413,142	2,304,568
Additional 10% funding	285,100	502,037	214,092
Budget Authority 109th Congress	3,367,870	5,915,179	2,518,660

Sec. 6. Committee on Commerce, Science, and Transportation

2003 funds authorized by S. Res. 66 (7 month transitional period)	\$3,227,950
2004 funds authorized by S. Res. 66	5,681,955
2005 funds authorized by S. Res. 66 (5 month transitional period)	2,422,263

	FY-2005 (7 mths)	FY-2006 (12 mths)	FY-2007 (5 mths)
Salary baseline	\$3,069,616	\$5,262,198	\$2,192,583
Jan 2006 COLA		130,239	72,355
Jan 2007 COLA		0	31,709
Consultants		0	0
Training		0	0
Official Mail	11,932	20,455	8,523
Administrative expenses	88,048	150,939	62,891
Total	3,169,596	5,563,831	2,368,061
Additional 10% funding	293,450	516,541	220,206
Budget Authority 109th Congress	3,463,046	6,080,372	2,588,267

Sec. 7. Committee on Energy and Natural Resources

2003 funds authorized by S. Res. 66 (7 month transitional period)	\$2,724,301
2004 funds authorized by S. Res. 66	4,795,783
2005 funds authorized by S. Res. 66 (5 month transitional period)	2,044,614

	FY-2005 (7 mths)	FY-2006 (12 mths)	FY-2007 (5 mths)
Salary baseline	\$2,598,345	\$4,454,306	\$1,855,961
Jan 2006 COLA		110,244	61,247
Jan 2007 COLA		0	26,841
Consultants		0	0
Training		0	0
Official Mail	9,129	15,649	6,520
Administrative expenses	68,164	116,853	48,689
Total	2,675,638	4,697,052	1,999,258
Additional 10% funding	247,664	435,980	185,874
Budget Authority 109th Congress	2,923,302	5,133,032	2,185,132

Sec. 8. Committee on Environment and Public Works

2003 funds authorized by S. Res. 66 (7 month transitional period).	\$2,516,590
2004 funds authorized by S. Res. 66	4,427,783
2005 funds authorized by S. Res. 66 (5 month transitional period)	1,886,876

	FY 2005 (7 mths)	FY-2006 (12 mths)	FY-2007 (5 mths)
Salary baseline	\$2,351,539	\$4,031,209	\$1,679,672
Jan 2006 COLA		99,772	55,429
Jan 2007 COLA		0	24,291
Consultants	4,667	8,000	3,333

	FY 2005 (7 mths)	FY-2006 (12 mths)	FY-2007 (5 mths)
Training	1,167	2,000	833
Official Mail	8,415	14,427	6,011
Administrative expenses	102,120	175,064	72,943
Total	2,467,908	4,330,472	1,842,512
Additional 10% funding	228,781	402,526	171,534
Budget Authority 109th Congress	2,696,689	4,732,998	2,014,046

Sec. 9. Committee on Finance

2003 funds authorized by S. Res. 66 (7 month transitional period).	\$3,511,242
2004 funds authorized by S. Res. 66	6,179,693
2005 funds authorized by S. Res. 66 (5 month transitional period)	2,634,121

	FY 2005 (7 mths)	FY-2006 (12 mths)	FY-2007 (5 mths)
Salary baseline	\$3,319,935	\$5,691,316	\$2,371,383
Jan 2006 COLA		140,860	78,256
Jan 2007 COLA		0	34,295
Consultants	17,500	30,000	12,500
Training	5,833	10,000	4,167
Official Mail	10,480	17,965	7,485
Administrative expenses	92,556	158,667	66,111
Total	3,446,304	6,048,808	2,574,197
Additional 10% funding	319,204	561,790	239,465
Budget Authority 109th Congress	3,765,508	6,610,598	2,813,662

Sec. 10. Committee on Foreign Relations

2003 funds authorized by S. Res. 66 (7 month transitional period)	\$2,884,041
2004 funds authorized by S. Res. 66	5,078,940
2005 funds authorized by S. Res. 66 (5 month transitional period)	2,166,036

	FY-2005 (7 mths)	FY-2006 (12 mths)	FY-2007 (5 mths)
Salary baseline	\$2,756,727	\$4,725,818	\$1,969,092
Jan 2006 COLA		116,964	64,980
Jan 2007 COLA		0	28,477
Consultants		0	0
Training		0	0
Official Mail	9,380	16,080	6,700
Administrative expenses	82,257	141,012	58,754
Total	2,848,364	4,999,874	2,128,003
*Additional funding	246,807	434,513	185,263
Budget Authority 109th Congress	3,095,171	5,434,387	2,313,266

*Committee reported S. Res. 50 (108th Congress) with 9.4% requested additional funding.

Sec. 11. Committee on Homeland Security & Governmental Affairs

2003 funds authorized by S. Res. 66 (7 month transitional period)	\$4,764,738
2004 funds authorized by S. Res. 66	8,387,779
2005 funds authorized by S. Res. 66 (5 month transitional period)	3,576,035

	FY-2005 (7 mths)	FY-2006 (12 mths)	FY-2007 (5 mths)
Salary baseline	\$4,545,807	\$7,792,812	\$3,247,006
Jan 2006 COLA		192,872	107,151
Jan 2007 COLA		0	46,958
Consultants		0	0
Training		0	0

	FY-2005 (7 mths)	FY-2006 (12 mths)	FY-2007 (5 mths)
Official Mail	15,689	26,895	11,206
Administrative expenses	118,237	202,692	84,455
Total	4,679,733	8,215,271	3,496,776
*Additional 10% funding	433,158	762,525	325,094
Budget Authority 109th Congress	5,112,891	8,977,796	3,821,870

Sec. 12. Committee on Health, Education, Labor, and Pensions

2003 funds authorized by S. Res. 66 (7 month transitional period)	\$4,236,427
2004 funds authorized by S. Res. 66	7,457,494
2005 funds authorized by S. Res. 66 (5 month transitional period)	3,179,327

	FY-2005 (7 mths)	FY-2006 (12 mths)	FY-2007 (5 mths)
Salary baseline	\$4,036,537	\$6,919,778	\$2,883,240
Jan 2006 COLA		171,264	95,147
Jan 2007 COLA		0	41,697
Consultants		0	0
Training		0	0
Official Mail	14,236	24,405	10,169
Administrative expenses	109,673	188,010	78,338
Total	4,160,446	7,303,457	3,108,591
Additional 10% funding	385,130	677,954	289,029
Budget Authority 109th Congress	4,545,576	7,981,411	3,397,620

Sec. 13. Committee on the Judiciary

2003 funds authorized by S. Res. 66 (7 month transitional period)	\$4,605,727
2004 funds authorized by S. Res. 66	8,110,222
2005 funds authorized by S. Res. 66 (5 month transitional period)	3,458,551

	FY-2005 (7 mths)	FY-2006 (12 mths)	FY-2007 (5 mths)
Salary baseline	\$4,443,009	\$7,616,586	\$3,173,578
Jan 2006 COLA		188,510	104,728
Jan 2007 COLA		0	45,896
Consultants		0	0
Training		0	0
Official Mail	15,097	25,881	10,784
Administrative expenses	69,199	118,626	49,428
Total	4,527,305	7,949,603	3,384,414
Additional 10% funding	418,702	737,293	314,413
Budget Authority 109th Congress	4,946,007	8,686,896	3,698,827

Sec. 14. Committee on Rules and Administration

2003 funds authorized by S. Res. 66 (7 month transitional period)	\$1,288,413
2004 funds authorized by S. Res. 66	2,269,014
2005 funds authorized by S. Res. 66 (5 month transitional period)	967,696

	FY-2005 (7 mths)	FY-2006 (12 mths)	FY-2007 (5 mths)
Salary baseline	\$1,248,043	\$2,139,502	\$891,460
Jan 2006 COLA		52,953	29,418
Jan 2007 COLA		0	12,892
Consultants		0	0
Training		0	0
Official Mail	4,634	7,944	3,310

	FY-2005 (7 mths)	FY-2006 (12 mths)	FY-2007 (5 mths)
Administrative expenses	14,192	24,329	10,137
Total	1,266,869	2,224,728	947,217
Additional 10% funding	117,128	206,274	87,972
Budget Authority 109th Congress	1,383,997	2,431,002	1,035,189

Sec. 15. Committee on Small Business and Entrepreneurship

2003 funds authorized by S. Res. 66 (7 month transitional period)	\$1,215,913
2004 funds authorized by S. Res. 66	2,139,332
2005 funds authorized by S. Res. 66 (5 month transitional period)	911,668

	FY 2005 (7 mths)	FY-2006 (12 mths)	FY-2007 (5 mths)
Salary baseline	\$1,136,330	\$1,947,994	\$811,665
Jan 2006 COLA		48,213	\$26,785
Jan 2007 COLA		0	11,738
Consultants		0	0
Training		0	0
Official Mail	3,753	6,434	2,681
Administrative expenses	52,323	89,694	37,372
Total	1,192,406	2,092,335	890,241
Additional 10% funding	110,537	194,485	82,879
Budget Authority 109th Congress	1,302,943	2,286,820	973,120

Sec. 16. Committee on Veterans' Affairs

2003 funds authorized by S. Res. 66 (7 month transitional period)	\$1,112,475
2004 funds authorized by S. Res. 66	1,958,451
2005 funds authorized by S. Res. 66 (5 month transitional period)	834,987

	FY-2005 (7 mths)	FY-2006 (12 mths)	FY-2007 (5 mths)
Salary baseline	\$1,062,697	\$1,821,766	\$759,068
Jan 2006 COLA		45,089	25,049
Jan 2007 COLA		0	10,978
Consultants		0	0
Training		0	0
Official Mail	3,888	6,665	2,778
Administrative expenses	26,146	44,821	18,676
Total	1,092,731	1,918,341	816,549
Additional 10% funding	101,134	178,041	75,908
Budget Authority 109th Congress	1,193,865	2,096,382	892,457

Sec. 17. Special Committee on Aging

2003 funds authorized by S. Res. 66 (7 month transitional period)	\$1,347,927
2004 funds authorized by S. Res. 66	2,372,258
2005 funds authorized by S. Res. 66 (5 month transitional period)	1,011,165

	FY-2005 (7 mths)	FY-2006 (12 mths)	FY-2007 (5 mths)
Salary baseline	\$1,273,309	\$2,182,815	\$909,507
Jan 2006 COLA		54,025	30,014
Jan 2007 COLA		0	13,153
Consultants		0	0
Training		0	0
Official Mail	3,923	6,725	2,802
Administrative expenses	45,675	78,300	32,625

	FY-2005 (7 mths)	FY-2006 (12 mths)	FY-2007 (5 mths)
Total	1,322,907	2,321,865	988,101
Additional 10% funding	122,539	215,660	91,924
Budget Authority 109th Congress	1,445,446	2,537,525	1,080,025

Sec. 18. Select Committee on Intelligence

2003 funds authorized by S. Res. 66 (7 month transitional period)	\$2,117,309
2004 funds authorized by S. Res. 66	3,726,412
2005 funds authorized by S. Res. 66 (5 month transitional period)	1,588,401

	FY-2005 (7 mths)	FY-2006 (12 mths)	FY-2007 (5 mths)
Salary	\$2,760,377	\$4,732,075	\$1,971,702
Jan 2006 COLA		117,119	65,066
Jan 2007 COLA		0	\$28,515
Consultants	37,917	65,000	27,083
Training		0	0
Official Mail	7,317	12,544	5,227
Administrative expenses	52,500	90,000	37,500
Total	2,858,111	5,016,738	2,135,093
Additional 10% funding	192,483	338,765	144,400
Budget Authority 109th Congress	3,050,594	5,355,503	2,279,493

Sec. 19. Committee on Indian Affairs

2003 funds authorized by S. Res. 66 (7 month transitional period)	\$1,051,310
2004 funds authorized by S. Res. 66	1,848,350
2005 funds authorized by S. Res. 66 (5 month transitional period)	787,173

	FY-2005 (7 mths)	FY-2006 (12 mths)	FY-2007 (5 mths)
Salary baseline	\$954,121	\$1,635,636	\$681,516
Jan 2006 COLA		40,482	22,490
Jan 2007 COLA		0	9,856
Consultants		0	0
Training		0	0
Official Mail	3,958	6,786	2,826
Administrative expenses	70,731	121,253	50,522
Total	1,028,810	1,804,157	767,210
Additional 10% funding	95,574	168,032	71,561
Budget Authority 109th Congress	1,124,384	1,972,189	838,771

BACKGROUND

This “omnibus” funding resolution in the amount of \$52,563,753 for the 7-month period of FY-2005 (March 1, 2005 through September 30, 2005); \$92,292,337 for the 12-month period of FY-2006 (October 1, 2005 through September 30, 2006); and \$39,287,233 for the 5-month period of FY-2007 (October 1, 2006 through February 28, 2007) was reported in lieu of Senate Resolutions 13, 14, 15, 16, 17, 19, 21, 22, 23, 24, 25, 29, 30, 32, 34, 35, 36, and 49, which were reported by the Senate committees in conformance with paragraph 9 of Rule XXVI of the Standing Rules of the Senate and referred to the Committee on Rules and Administration.

The total funding target for each of fiscal years 2005, 2006, and 2007 is 100% of the FY-2004 total budget authority funded in the

108th Congress by S. Res. 66, (excluding the 10% administrative expense allowance authorized by the Joint Leadership letter of January 15, 2003) with the salary baseline adjusted by the actual January 2004 COLA, the actual January 2005 COLA, the projected January 2006 COLA and the projected January 2007 COLA. Committees may budget the January 2006 COLA and locality pay at 3.3% and budget the January 2007 COLA and locality pay at 3.5%.

Each committee will also receive 10% in additional administrative funds to be distributed in accordance with the colloquy between the Republican and Democratic Leaders on January 6, 2005. These funds are not permanent funds built into the salary baseline but represent the continuance of previously authorized funds by the Joint Leadership of the Senate to committees for the 109th Congress. This additional 10% administrative fund shall be divided at the rate of 60% to the majority and 40% to the minority and may be used for any official committee expense.

Committees have also been put on notice that any overtime costs mandated by the Congressional Accountability Act must be absorbed within salary baselines.

To facilitate the consideration of committee funding requests, the Committee on Rules and Administration, as in the 108th Congress, did not require those committees whose budget requests were within guidelines, and whose questionnaires were jointly signed by the chairman and ranking member, to testify before the Committee on Rules and Administration.

Except for the Finance Committee, the Foreign Relations Committee, and the Committee on Veterans' Affairs, all other committees funded by this resolution submitted budgets and questionnaires conforming to the requisite guidelines. At the Rules Committee mark-up conducted on February 9, 2005, the Rules Committee reported out an Omnibus Committee Funding Resolution that reported out all committees funding at guidelines except the Intelligence Committee.

In a separate agreement, and in accordance with S. Res. 445, agreed to October 9, 2004, the Rules Committee agreed to increase the Select Committee on Intelligence F.T.E.'s by thirteen additional positions at an additional cost for salaries and administrative expenses of \$2,732,011 over twenty-four months. That action has also been incorporated into this omnibus committee funding resolution.

The Rules Committee advised the Finance Committee, the Foreign Relations Committee and the Veterans' Affairs Committee to formally request Special Reserves authorized by S. Res. 50 to address their special needs.

COST-OF-LIVING ADJUSTMENTS

It is the intent of the Committee on Rules and Administration that amounts included in the various committee budgets for COLAs for FY-2006 and FY-2007 shall be used only for COLAs authorized by the order of the President pro tempore of the Senate.

If the President pro tempore does not authorize COLAs for FY-2006 and FY-2007, funds authorized for that purpose by this resolution may not be expended. If, however, COLA authorizations exceed the 3.7% budgeted in this resolution, it may be necessary for committees to absorb the difference.

CERTIFICATION OF COMMITTEE EXPENSES

Previously, committee biennial funding resolutions stipulated that vouchers were not required for the disbursement of salaries of committee employees who were paid at an annual rate of pay. In addition, vouchers were not required for certain types of official expenses which could be certified as owed to Senate support offices providing such goods and services to Senate committees. The practice was to identify, in the funding resolution, which Senate support office was authorized to certify such expenses as due for payment. Examples of certifiable expenses include, but are not limited to, telecommunications, stationery supplies, official mail, metered charges on copying equipment, and expenses for Senate Recording and Photographic Services.

However, section 1 of the FY 1994 Legislative Branch Appropriations Bill provided permanent language in statute addressing this issue (2 U.S.C. 68–8). Therefore, the specific authorization for certifications is no longer required in committee biennial funding resolutions and the language in section 1 of S. Res. 54 (107th Congress) has been modified by deleting section 1(b)(2) with the heading, **VOUCHERS NOT REQUIRED**.

STATIONERY ROOM EXPENSES

Pursuant to the FY 1994 Legislative Branch Appropriations Bill, stationery room expenses are certified for payment by the appropriate Senate support office.

OFFICIAL MAIL COSTS

Pursuant to the FY 1994 Legislative Branch Appropriations Bill, official mail expenses, other than franked mail, are certified for payment by the appropriate Senate support office.

Section 10 of Pub.L. 101–520, 101st Congress, 2nd Session, authorizes committees funded by this omnibus resolution to send official mail, other than franked mail, through the Senate post office and to have the cost of such mail certified to their official office expense accounts in a manner similar to the purchase of supplies from the Senate stationery store. Public Law 105–55, the 1998 Legislative Branch Appropriations Act, changed the manner in which official mail costs are paid. Beginning in October, 1998 and continuing for those segments of FY–2003, FY–2004, and FY–2005 that comprise the 108th Congress, committees are provided additional funds for official mail and the costs incurred are charged directly to each committee.

The 60-day pre-election moratorium on mass mailings does not apply to a committee when such mass mailings are mailed under the frank of the chairman and relate to the normal and regular business of the committee.

METERED CHARGES FOR COPYING EQUIPMENT

Pursuant to the FY 1994 Legislative Branch Appropriations Bill, metered charges for copying equipment are certified for payment by the appropriate Senate support office.

SENATE RECORDING AND PHOTOGRAPHIC SERVICES

Pursuant to the FY 1994 Legislative Branch Appropriations Bill, official expenses incurred by a committee at the Senate Recording and Photographic Studios are certified for payment by the appropriate Senate support office. "Official expenses" has the meaning given to it by Interpretative Ruling No. 442, issued April 15, 1992, by the Select Committee on Ethics.

PRINTING AND BINDING

Committee expenditures for printing and binding continue to be a substantial cost to the Senate. Such costs include both the costs of printing documents, and the costs of preparing manuscripts by GPO's detailed personnel. Although printing and binding funds are not included in individual committee budgets, judicious use of these funds is a serious concern to the Committee on Rules and Administration.

Printing and binding costs for committees increased by more than \$3,200,000 from 107th Congress through the end of November 2004 in the 108th Congress. This increase is primarily due to increased hearing activities during the 108th Congress.

Charges incurred by committees with GPO detailed printers have increased by \$442,283 from the 107th Congress to the 108th Congress. Part of that increase is a result of COLA adjustments, but the cost of overtime charges is of continuing concern to this committee. We especially urge those committees who incur overtime charges on a continuing basis to evaluate their printing operations, with an eye toward minimizing a printer's overtime except on a temporary basis when the extraordinary cost can be justified by the need for timely delivery of the committee's legislative papers.

It is the intent of this Committee that all Senate committees adhere strictly to the provisions of Title 44 governing the printing and binding of documents.

A committee may not procure more than 300 copies of a hearing or other document germane thereto except as authorized by 44 U.S.C. 703. Section 703 provides that extra copies not exceeding \$700 in cost may be obtained upon an order of the Joint Committee on Printing; extra copies at a cost of \$700 to \$1,200 must be authorized by simple resolution of the Senate; and cost exceeding \$1,200 requires approval of both houses of Congress upon concurrent or joint resolution. Such resolutions requesting printing are referred to the Committee on Rules and Administration.

"Extra copies" means additional numbers ordered at the time of original printing. Reprinting a document at a later time must be treated as a new publication.

COSTS FOR DETAILED PRINTERS—1999–2004—Committees

[In whole dollars]

	1999	2000	2001	2002	2003	2004 ¹
Aging	\$71,509	\$63,427	\$74,497	\$64,452	\$70,675	\$78,432
Agriculture	74,247	71,627	96,166	71,077	74,592	77,572
Armed Services	69,266	65,900	75,499	62,381	21,548	0
Banking	180,113	168,624	147,038	166,728	225,243	197,616
Budget	70,352	66,159	70,787	66,446	70,030	78,248
Commerce	83,091	107,625	95,940	92,701	178,303	237,898

COSTS FOR DETAILED PRINTERS—1999–2004—Committees—Continued

[In whole dollars]

	1999	2000	2001	2002	2003	2004 ¹
Energy	72,192	47,232	79,130	62,238	70,804	80,367
Environment	0	0	0	4,674	82,257	89,806
Finance	92,103	52,284	63,386	66,362	68,760	77,314
Foreign Relations	125,766	132,052	141,491	119,618	141,615	157,699
Governmental Affairs	69,381	61,500	79,318	68,445	73,585	74,390
HELP	72,668	66,348	79,142	110,163	116,246	49,513
Indian Affairs	88,162	82,810	92,745	63,514	99,374	103,496
Intelligence	0	0	0	0	0	0
Judiciary	205,876	189,912	210,146	233,918	247,065	202,993
Rules	0	0	0	0	0	0
Small Business	0	0	0	0	0	0
Veteran's Affairs	0	0	5,576	63,591	24,011	0
Total	1,274,726	1,175,500	1,310,861	1,316,308	1,564,108	1,505,344

¹ 2004 totals through the end of November.

PRINTING AND BINDING—1999–2004—Committees

[In whole dollars]

	1999	2000	2001	2002	2003	2004 ¹
Aging	\$127,775	\$177,041	\$180,166	\$174,810	\$174,789	\$141,851
Agriculture	222,689	158,125	217,545	208,063	319,826	94,398
Armed Services	272,967	294,918	294,036	255,601	389,226	247,675
Banking	203,009	178,971	161,362	232,973	348,952	221,019
Budget	64,016	47,400	33,786	57,876	52,921	120,220
Commerce	327,145	385,556	161,409	173,814	186,621	552,127
Energy	267,343	288,965	353,172	156,077	234,979	159,044
Environment	268,006	214,896	271,525	311,351	513,722	545,704
Finance	316,410	296,003	247,824	209,246	266,761	353,738
Foreign Relations	148,420	504,481	265,223	292,411	281,047	320,435
Governmental Affairs	335,482	808,990	551,147	739,218	1,355,345	912,717
HELP	198,011	248,144	122,686	226,561	225,043	155,870
Indian Affairs	362,562	381,915	289,963	319,552	370,417	331,896
Intelligence	41,484	45,822	27,350	56,310	55,855	15,990
Judiciary	814,388	318,582	683,631	458,958	956,923	1,011,520
Rules	26,053	43,653	203,188	8,676	131,945	181,939
Small Business	129,408	197,905	126,352	186,962	120,394	189,287
Veteran's Affairs	97,093	37,256	37,960	63,349	25,322	16,412
Total	4,222,261	4,628,623	4,228,325	4,131,808	6,010,088	5,571,842

¹ 2004 totals through the end of November.

DETAILED EMPLOYEES

Sections 2 through 19 of the omnibus resolution includes specific authorizing language on the use of detailed employees on either a reimbursable, or non-reimbursable, basis. This language, which has been included in previous biennial funding resolutions, continues the practice of permitting the detail or assignment of personnel from departments or agencies of the government to the staff of a committee without reimbursement of that person's salary. The Committee on Rules and Administration intends that government employees, whose pay is disbursed by an agency of the Federal government and who is detailed or assigned to a committee must comply with Rule 27, paragraph 4, of the Standing Rules of the Senate.

In addition, S. Res. 77 (79th Congress, 1st Session) continues to apply to the use by a committee of assigned or detailed personnel on a reimbursement basis. Prior consent of the Government depart-

ment or agency concerned as well as the Committee on Rules and Administration must be obtained in order to utilize such personnel whether on a reimbursable or non-reimbursable basis pursuant to Standing Rule XXVII, paragraph 4.

The Committee on Rules and Administration intends to monitor committee expenditures in conjunction with requests for approval for the use of detailed government employees (detailees). The purpose of monitoring detailee activity is to determine overall committee spending in the appropriation account “Expenses of Inquiries and Investigations” within the Legislative Branch Appropriations Bill.

DETAILEES 108TH CONGRESS

Agency	Period begins	Period ends
Committee: Agriculture		
Dept. of Health & Human Services, U.S. Food and Drug Administration	1/5/04	1/5/05
Committee: Appropriations		
Dept. of Homeland Security, Coast Guard	9/16/03	9/30/04
Dept. of Homeland Security, Immigration and Customs Enforcement	2/1/03	12/31/04
Dept. of the Navy, Marine Corps	1/25/04	2/28/05
Dept. of the Navy, Marine Corps	3/1/04	9/30/04
Dept. of State	6/7/04	7/16/04
Dept. of Treasury, Financial Crimes Enforcement Network	3/1/04	12/31/04
Dept. of Treasury	2/7/05	2/28/05
Committee: Banking		
Dept. of State	11/18/04	2/28/05
Dept. of Transportation	3/28/03	2/28/05
Dept. of Transportation	7/15/03	2/29/04
Committee: Budget		
Dept. of Commerce, NOAA	1/31/05	2/28/05
Dept. of Justice	2/7/05	2/28/05
Office of Management and Budget	1/31/05	2/28/05
Committee: Commerce		
Dept. of Commerce, NOAA	3/28/03	12/31/03
Dept. of Commerce, NOAA	2/12/04	8/6/04
Dept. of Homeland Security, Coast Guard	6/21/04	2/28/05
Dept. of Homeland Security, Coast Guard	8/31/03	8/31/04
Dept. of Transportation, Federal Aviation Administration	2/28/03	3/31/03
Dept. of Transportation, Federal Railroad Administration	3/3/03	1/20/04
General Services Administration	2/28/03	3/28/03
National Transportation Safety Board	2/28/03	9/30/03
Committee: Energy		
Dept. of the Air Force	2/28/03	5/30/03
Dept. of Commerce, NOAA	4/28/03	8/1/03
Dept. of Energy	4/17/03	8/15/03
Dept. of Interior, Bureau of Land Management	3/5/03	4/28/03
Dept. of Interior, National Park Service	1/15/05	2/28/05
Dept. of Interior, National Park Service	1/28/04	12/31/04
Dept. of Interior, National Park Service	2/28/04	12/31/04
Committee: Environment		
Dept. of Transportation, Federal Highway Administration	2/28/03	9/30/03
Dept. of Transportation, Federal Highway Administration	4/2/03	2/29/04
Dept. of Transportation, Federal Highway Administration	2/09/05	02/28/05
Committee: Ethics		
General Accounting Office	5/10/04	7/31/04
Committee: Finance		
Dept. of Agriculture	2/27/04	12/31/04
Dept. of Commerce, International Trade Administration	3/11/03	1/6/04

DETAILEES 108TH CONGRESS—Continued

Agency	Period begins	Period ends
Dept. of Commerce, International Trade Administration	9/27/04	1/28/05
Dept. of Health and Human Services	7/7/03	12/31/04
Dept. of Health and Human Services	2/7/05	2/28/05
Dept. of Health and Human Services	2/2/04	8/1/04
Dept. of Health and Human Services	1/10/05	2/28/05
Dept. of Health and Human Services	1/21/05	2/28/05
Dept. of Homeland Security, U.S. Secret Service	1/5/04	1/4/05
Dept. of Labor	11/3/03	1/5/05
Dept. of the Treasury, IRS	1/3/05	2/28/05
Dept. of the Treasury, IRS	1/13/03	8/4/03
Dept. of the Treasury, IRS	1/13/03	8/29/03
Dept. of the Treasury, IRS	2/28/03	10/31/03
Dept. of the Treasury, IRS	1/27/04	12/31/04
Dept. of the Treasury, IRS	1/3/05	2/28/05
Dept. of the Treasury, IRS	12/15/03	7/15/04
Dept. of the Treasury, IRS	1/11/05	2/28/05
Dept. of the Treasury, U.S. Secret Service	2/28/03	12/5/03
General Accounting Office, Government Accountability Office	11/12/04	2/28/05
General Accounting Office, Government Accountability Office	5/3/04	2/28/05
National Aeronautics and Space Administration	8/30/04	2/28/05
Pension Benefit Guaranty Corporation	1/10/05	2/28/05
Social Security Administration	1/6/04	8/6/04
Social Security Administration	1/7/04	2/28/05
Social Security Administration	12/28/04	2/28/05
U.S. Environmental Protection Agency	9/7/04	12/31/04
U.S. Environmental Protection Agency	2/4/03	12/31/03
U.S. International Trade Commission	3/29/04	2/28/05
Committee: Foreign Relations		
Dept. of Energy, Nat. Nuclear Security Administration	9/20/04	2/28/05
Dept. of State	1/18/05	2/28/05
Dept. of State	12/28/04	2/28/05
Dept. of State	3/28/03	12/31/04
Dept. of State	11/1/03	9/30/04
Dept. of State	2/28/03	8/30/03
Dept. of State	3/3/03	9/3/03
Dept. of State	3/1/03	9/30/03
Dept. of Defense	3/3/03	7/31/03
Committee: Governmental Affairs		
Central Intelligence Agency	2/17/05	2/28/05
Central Intelligence Agency	9/8/04	12/31/04
Defense Intelligence Agency	8/13/04	10/25/04
Dept. of Agriculture, Forest Service	10/14/03	12/30/03
Dept. of Justice	2/28/04	2/28/05
Dept. of Justice, FBI	7/7/03	7/30/04
Dept. of Homeland Security, Immigration and Customs Enforcement	1/31/05	2/28/05
Dept. of Homeland Security, U.S. Coast Guard	6/21/04	2/28/05
Dept. of Homeland Security, U.S. Secret Service	1/25/04	1/24/05
Dept. of State	2/28/03	7/11/03
Dept. of State	2/13/04	2/28/05
Dept. of State	8/24/04	2/28/05
Dept. of Transportation, U.S. Coast Guard	3/3/03	8/31/04
Dept. of the Treasury, IRS	7/12/04	2/28/05
Dept. of the Treasury, IRS	10/4/04	2/28/05
Dept. of the Treasury, IRS	2/28/03	11/14/04
General Accounting Office	10/27/03	2/28/05
General Accounting Office	6/2/03	6/2/04
General Accounting Office	10/14/03	12/31/03
General Accounting Office	9/29/03	12/31/03
General Accounting Office	5/12/03	8/1/04
General Accounting Office	7/6/04	2/28/05
Social Security Administration	3/5/04	7/14/04
U.S. Postal Service	4/19/04	7/23/04
U.S. Postal Inspection Service	9/1/04	2/28/05

DETAILEES 108TH CONGRESS—Continued

Agency	Period begins	Period ends
Committee: Health, Education, Labor, and Pension		
Dept. of Agriculture, Food and Nutrition Service	9/15/04	12/31/04
Dept. of Education	2/28/03	12/31/03
Dept. of Education	1/28/05	2/28/05
Dept. of Education	1/14/04	5/14/04
Dept. of Education	2/28/03	3/28/03
Dept. of Education	4/21/03	8/1/03
Dept. of Health and Human Services	12/8/04	2/28/05
Dept. of Health and Human Services	2/27/04	12/31/03
Dept. of Health and Human Services	9/15/04	2/28/05
Dept. of Health and Human Services	7/14/03	1/7/04
Dept. of Health and Human Services	10/6/03	10/8/04
Dept. of Health and Human Services	12/15/04	2/28/05
Dept. of Health and Human Services	6/13/03	12/9/03
Dept. of Health and Human Services	2/3/05	2/28/05
Dept. of Health and Human Services, Nat. Institutes of Health	1/25/05	2/28/05
Dept. of Health and Human Services, Nat. Institutes of Health	9/30/03	12/31/03
Dept. of Housing and Urban Development	2/3/03	5/2/03
Dept. of Veterans Affairs	5/12/03	8/15/03
National Labor Relations Board	4/21/03	10/21/03
National Labor Relations Board	1/5/04	7/2/04
Social Security Administration	12/8/04	2/28/05
Committee: Indian Affairs		
Dept. of Justice	1/18/05	2/28/05
Committee: Intelligence		
Central Intelligence Agency	2/28/03	4/1/03
Dept. of the Navy	2/28/03	4/1/03
Committee: Joint Economic		
Dept. of Commerce, International Trade Administration	6/16/03	3/31/04
Committee: Judiciary		
Dept. of Justice	2/27/04	8/23/04
Dept. of Justice	11/8/04	2/28/05
Dept. of Justice	2/28/03	1/1/04
Dept. of Justice	8/29/03	2/29/04
Dept. of Justice	2/28/03	5/1/03
Dept. of Justice	9/3/03	10/29/04
Dept. of Justice	2/28/03	11/28/03
Dept. of Justice	2/28/03	3/4/03
Dept. of Justice	2/28/03	7/9/03
Dept. of Justice	2/28/03	10/31/04
Dept. of Justice	2/28/03	11/13/03
Dept. of Justice	5/12/03	11/12/04
Dept. of Justice	2/28/03	7/31/03
Dept. of Justice	1/23/04	12/28/04
Dept. of Justice	5/12/03	5/12/04
Dept. of Justice	2/28/03	12/23/03
Dept. of Justice	2/28/03	6/3/03
Dept. of Justice, FBI	1/7/05	2/28/05
U.S. Sentencing Commission	6/16/03	2/4/05
Committee: Small Business & Entrepreneurship		
U.S. Small Business Administration	2/28/03	10/29/04
Internal Revenue Service	2/28/03	12/31/03
Committee: Veterans Affairs		
Dept. of Homeland Security, U.S. Secret Service	8/1/03	7/31/04
Dept. of Veterans Affairs	2/28/03	4/5/03

SPECIAL RESERVE

This resolution establishes a special reserve fund within the funds of the “Expenses of Inquiries and Investigations” account ap-

propriated by the Legislative Branch Appropriation Act for fiscal years 2003, 2004, and 2005. This special reserve fund is available to any committee funded by this resolution on the basis of special, unforeseen, non-recurring needs of that committee during the funding periods. Any committee desiring to draw on special reserve funds must make such a request in writing with the signature of the chairman and ranking member. All special reserve fund requests are ultimately subject to the approval of the chairman and ranking member of the Committee on Rules and Administration. The amount available in this special reserve is based on the percentage of funds approved for special reserves in previous Congresses from total funds authorized for committees.

FINANCIAL MANAGEMENT INFORMATION SYSTEM

The Committee on Rules and Administration authorized a new comprehensive and integrated accounting system to be implemented Senate-wide. This system was designed to assist committees in budget forecasting, allocating dollars by expense category and office sub-categories, posting expenses incurred, requesting reports by expense category or office, and reconciling accounts with the Disbursing Office. It is the Committee's intent that each committee funded by this resolution shall use the Financial Management Information System to account for funds authorized by this resolution.

LEGISLATIVE REVIEW BY SENATE COMMITTEES

Rule XXVI, section 8b of the Standing Rules of the Senate requires that, in each odd-numbered year, each committee shall submit to the Senate, not later than March 31, a report on the activities of that committee during the Congress ending at noon on January 3 of such year.

HOUSING FOR COMMITTEE STAFF

It remains the general policy and is expected by the Committee on Rules and Administration, that staff paid from committee funds be housed in committee space. Space allocations will be strictly tied to authorized committee staff and detailees approved by the Committee on Rules and Administration.

COMMITTEE COMPUTER RESOURCES

The Committee Office Automation (OA) plans accompanying each committee's budget submission were adjusted to meet SAA funding levels, to provide required resources for new staff and to assist the Committee on Rules and Administration in managing the operating costs of Senate committees.

Allocations were made considering the business requirements of each Committee as outlined in their Office Automation plans, as well as the capacity and age of the current computer inventory of each committee (including recent purchases by committees in FY 2005), following best business practices in the replacement of office automation equipment. The goal of the Committee on Rules and Administration is to assist each committee in maintaining current office automation infrastructure with special attention to future

changes in the Senate information technology environment. These changes include migration to a new Active Directory network environment, transition to a new computer operating system for servers, enhanced COOP plan execution to include data replication of key committee information, implementing improvements to systems that manage the electronic data (document management) of the committee.

Computer resources are allocated to authorized full time staff and detailees identified in each Committee's budget submission and as approved by the Committee on Rules and Administration.

Computer resources, in particular computer workstations, which are required for staff or detailees who were not identified in the committee budget submissions, must be specifically approved by the Committee on Rules and Administration. Non-standard computer resource requests in excess of \$500.00, not identified in the Committee Office Automation plans, also require specific approval by the Rules Committee and must be at committee expense including costs for maintenance, service and support.

Committees listed below may begin working directly with the Sergeant at Arms to implement their approved OA plans. Significant deviations from the OA plans must be approved by the Committee on Rules and Administration.

SUMMARY OF OFFICE AUTOMATION PLANS

109TH CONGRESS COMMITTEE IT OFFICE AUTOMATION BUDGETS, MARCH 1, 2005–FEBRUARY 28, 2007

	FTEs	Total approved for 109th
Aging	29	93,524
Agriculture	48	187,328
Appropriations	n/a	461,460
Armed Services	60	214,795
Banking	57	116,300
Budget	62	295,059
Commerce	84	233,461
Energy	58	180,522
Environment	60	302,462
Ethics	12	92,068
Finance	80	302,752
Foreign Relations	75	431,456
HELP	111	489,429
HSGA	121	381,250
Indian Affairs	23	46,238
Intelligence	49	354,901
JEC	48	260,124
Judiciary	133	409,288
Rules	27	79,374
Small Business	33	94,828
Veteran's Affairs	32	227,957
Totals		5,254,576

CONSULTANTS

This resolution specifies the available funding to hire consultants, as otherwise authorized by statute.

COMMITTEE LEGISLATIVE ASSISTANCE

The Rules Committee has received inquiries regarding staff representatives on committees as authorized by P.L. 95–94. With respect to providing funds for Legislative Assistance, the position of the Committee on Rules and Administration is that such funds are already incorporated into Members’ personal office accounts for the purpose of providing assistance with such committee duties.

ARCHIVING

Under Senate Rules XXVI(10)(a) and 2 U.S.C. § 72(a)(d), committee records are the property of the Senate. At the end of each Congress, non-current committee records are transferred to the Archives (Senate Rule XI(1) and 44 U.S.C. § 2118.). To ensure the preservation of the Senate’s permanently valuable records, the Rules Committee requests that each committee submit to the Rules Committee their National Archives Records Transfer Report.

